

NOTICE TO VACATE

NOTE: Unfortunately the law prohibits us from accepting your notice by email.
Please print this form and fax to our office on 02 9327 8017.
All tenants on the lease must sign.

Property Address: _____ Date: ____ / ____ /10

Tenant/s name/s as per lease:

Print Name _____ Signature _____

Print Name _____ Signature _____

Print Name _____ Signature _____

Hereby give notice of my/our intention to vacate.

On the Vacating date of: _____ Note: Keys to be returned by 10am

14 days - lease current but due to expire

21 days - expired lease

Reason for Notice: _____

Contact details

Daytime phone: _____

Home Phone: _____

Mobile: _____

Email: _____

Forwarding address: _____

