

TENANCY APPLICANTS

PLEASE NOTE.

THIS OFFICE IS A MEMBER OF

TRA - TENANT REFERENCE AUSTRALIA

All applications for tenancy in this office are processed through RP DTA, TRA and TICA

We require the following information to be supplied to process an application -

1. Photograph identification – Drivers License or Passport.
2. References from previous landlords or agents.
3. Proof of last residential address – i.e. Telstra account, Electricity or Gas supply account, bank or credit card statements.
4. Copies of previous rental receipts.
5. Copies of previous lease agreements.
6. Supporting proof of income for payment of rental.
7. On approval of application all monies due MUST be paid in full BANK CHEQUE or MONEY ORDER.
8. Applications will only be processed on a fully completed AND signed tenancy application form.

Our office reserves the right to allow for any changes or additions to the above.

Should an applicant fail to provide the above details, the application may not be processed.

Copyright

©