



Maintenance/Repairs Request

Address: _____

Name: _____

Contact Numbers: Home:) _____ Other: _____

Description of Repair

If this is for a hot water system, oven or stove, please advise if this is gas or electric. If the repairs are for an appliance, please advise of the brand and model number and any possible error codes displayed.

- Hot Water System Appliance _____
- Gas Electric
- Make _____ Model _____
- Error Codes (if any) _____

I/We the above mentioned tenant/s give permission for your tradesman to enter the premises with the office set of keys

- Yes No

Tenant/s Signature _____ Date _____

Office use only

Received By: _____ Date _____

Actioned By _____ Date _____