



HIGHLANDS  
PROPERTY

## PRIVACY POLICY

HP Bowral Pty Ltd (trading as Highlands Property) respects your right to privacy. We are bound by the National Privacy Principles contained in the Privacy Act 1988. Those Principles regulate most of our activities with respect to personal information collected, stored, used and disclosed by us.

In our agency business, we use information collected from vendors and landlords and prospective vendors and landlords to perform our obligations under our agency agreements with vendors and landlords, or to provide market and rental appraisals to prospective vendors and landlords.

We use personal contact information collected from purchasers and prospective purchasers, tenants and prospective tenants to inform them of properties for sale and rent. Personal contact information may also be collected on this internet web site, and during an open house inspection of a property for security purposes. We may subsequently use that information to contact a prospective purchaser or tenant about the particular property in which there has been an indication of interest, and other properties which we believe may also interest that prospective purchaser or tenant.

During the normal course of business it may be necessary for us to disclose information collected as above to other parties including to potential purchasers, vendors, landlords or tenants, to media organisations, on the internet, or to clients of our agency both existing and potential. It may also be necessary to disclose this information to: parties engaged to evaluate the property, for example pest and building inspectors; to owners' corporations; to Government and statutory bodies; to financial institutions; to a valuer; or to other third parties as required or authorised by law.

HOWEVER, we will only disclose to other parties such of the above-mentioned information as is necessary and required: to perform our duties under any agreement; to achieve the purposes specified above; to provide an effective service; or as otherwise allowed under the Privacy Act 1988. Real estate and tax laws require some of the above-mentioned information to be collected. If the information is not provided, we may not be able to act effectively, or at all.

If you would like to access the information relevant to your relationship with us, you can do so by contacting us shown below. You can also correct this information if it is inaccurate, incomplete or out-of-date.

HP Bowral Pty Ltd (trading as Highlands Property)  
445 Moss Vale Road, Bowral NSW 2576  
Phone (02) 4861 0666  
[info@highlandsproperty.com.au](mailto:info@highlandsproperty.com.au)