

E. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

Employer's Name (inc. accountant if self employed or institution if a student)

Employers Address

Contact name

Phone no.

Length of employment
Years Months

Net income

\$

16. Please provide your previous employment details

Occupation

Employer's name:

Length of employment
Years Months

Net income

\$

F. CONTACTS/REFERENCES

17. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide two personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

G. OTHER INFORMATION

19. Car registration

20. Please provide details of any pets:

Breed / type

Council registration/number

H. PAYMENT DETAILS

Property rental \$ _____ per week OR \$ _____ per calendar month

First payment of rent in advance (one calendar month)

\$ _____

Rental bond (4 weeks rent unfurnished, 8 weeks furnished)

\$ _____

Tenant's share of cost of preparing tenancy agreement

\$ _____

Sub Total

\$ _____

Less: deduct Reservation Fee (see below)

\$ _____

Amount payable on signing tenancy agreement
(cash or bank cheque only)

\$ _____

A Free Service - connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections to some of Australia's leading providers. connectnow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV.

This is a value-added service independent of your tenancy application - you are not obligated to use connectnow.

If you would like connectnow to contact you to discuss any of the above services please tick the box and a connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection can be completed by your requested date.

It is the responsibility of the Tenant to ensure that the Main Electricity Switch is in the "Off Position" between 7am & 7pm on the day connection is required and that there is easy access to the property.

While the connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Firstly you will be consenting to connectnow Pty. Ltd. A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and to providing

information contained in this application to the service providers for this purpose. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow Pty Ltd will be paid a fee by the service provider and will be paying a fee to the Agent in respect of the provision of the service being provided to me by connectnow Pty Ltd.

PRIVACY POLICY:

The privacy of connectnow customers is of vital importance to connectnow. You have the right to access connectnow records of your information under the Privacy Act. connectnow will not release your personal information to any third party other than for the purposes of connecting the nominated utility service, unless required to do so under law or government order.

Please Contact Me YES

J. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay the amounts as specified in Section H. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
(b) my personal referees and employer/s;
(c) any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future

I am aware that the Agent will use and disclose my personal information in order to

- (a) communicate with the owner and select a tenant
(b) prepare lease/tenancy documents
(c) allow organizations/tradespeople to contact me
(d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
(f) refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above. If section I is complete please note that the following terms will apply if you ask us to contact you.

TRADING REFERENCE AUSTRALIA

I understand that Leonarder Collins Luxury Leasing is a member of Trading Reference Australia Pty. Ltd. (TRA) and may conduct a reference check with that organisation on myself and/or the company whose name appears on the lease. I authorise this Agent to provide any information about me or the company to TRA/Landlord for the purpose of the check and I acknowledge that such information may be kept and recorded by TRA. I realise that if a search is performed on the TRA database and my identification and/or the company whose name appears on the lease with the label "Refer to Agent" beside my

name and/or the company name, the agency who conducted the search and as a matter of procedure will call the listing agency to exchange information and establish why my name and/or the company's details have been entered on the register and in turn provide my contact details to the listing agency for the purpose of resolution and the removal of my name and/or the company details from the database. The agency that searched will then inform me of the listing/listings, the listing agency name and contact details giving me right of reply. I accept that if I and/or the company whose name appears on the lease are currently listed as a defaulter with TRA, this Agency/Landlord has the authority to reject my application. I understand that I am under no obligation to sign this consent form, but that failure to do so may result in my application being refused. I acknowledge that if I default on my tenancy/rental obligations in future, which means in breach of my contract/lease agreement for residential or commercial property and/or in accordance to the Property Stock and Business Agents Amendment (Tenant Databases) Regulation 2004. I and/or company whose name appears on the lease may be listed with TRA, until such time as the problem giving rise to the listing is resolved to the satisfaction of the Agent/Landlord or in accord with the new regulations.

The same applies to me if I am a Commercial Tenant and or Holiday Tenant and in breach of my contract whatever the stipulations are within that contract with the said agency. I hereby authorise this agent to provide information about me to TRA and my default to TRA in connection with that listing. I also understand that my agent may list me as an excellent tenant if my obligations during my tenure are fully compliant and are of a high standard. I will not hold TRA accountable for the inaccurate keying in of information by TRA members therefore delivering an incorrect search as I understand faults can be made within this process due to human error. It is also understood that technical failure can cause errors and I do not hold TRA or the Agent responsible for same. I understand that if the said eventuates I may question the source and understand this will be thoroughly investigated and corrected immediately.

X

Signature

Date

K. RESERVATION

Complete this section if you wish to reserve the property for a period of time:

Table with 2 columns: Reservation Fee, Reservation Period. Row 1: \$, days.

The Landlord's Agent undertakes:

- (a) the premises will not be let during the Reservation Period, pending the agreement of a residential tenancy agreement
(b) the whole fee will be refunded if the landlord does not decide to enter into a residential tenancy agreement for the premises during the Reservation Period;
(c) the whole fee will be refunded if the landlord does not carry out (during the Reservation Period) repairs or other work upon which is a condition to entry into a residential tenancy agreement;
(d) if the Applicant decides not to enter into a residential tenancy agreement, and

the premises are not let or otherwise occupied during the Reservation Period, the landlord may retain the portion of the fee representing the rent that would have been paid during the Reservation Period (based upon the proposed rent), but must refund the remainder; and

- (e) if a residential tenancy agreement is entered into, the fee is to be contributed towards rent for the premises.

Our account details to pay by direct deposit are:

Leonarder Collins Luxury Leasing Trust Account

BSB: 082-057

Account No. 82610-0198

Please print confirmation of any deposits and forward to our leasing department with your application.

NOTE:

You must complete ALL sections (A-K) of the application before your application will be processed. You are also required to supply the following information and documentation for each applicant:

You must supply to us a least 100 points of Identification:

- Current drivers licence (40 points)
- A Birth certificate (30 points)
- Proof of age card (30 points)
- A current passport (40 points)
- Medicare card (20 points)
- Credit card (20 points)
- Motor vehicle registration certificate (10 points)
- Bank statement (10 points)
- Telephone account statement (10 points)
- Gas account statement (10 points)
- Electricity account statement (10 points)

With your application you are also required to attach the following documents:

Proof of your rental history

- Last four rental receipts or a printout of your tenancy payment ledger

Proof of your current residential address

- Utility statements or a council rates notice

Proof of your income

- Three recent pay slips or Bank statement
- If you are self-employed, tax returns and business registration

Minimum of two written references

- Previous agent or landlord; and/or
- Employer and/or
- Friend

If you are not able to meet any of the above requirements please contact our leasing department on 1300 733 987 to discuss your application.

PRIVACY POLICY

The personal Information the prospective tenant provides in this application or collected from other sources is necessary for Leonarder Collins Luxury Leasing to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy databases may also be disclosed to this agency and/or Landlord. If the applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents. If the applicant would like to access the personal information that this agency holds they can do so by contacting the agent at the address and contact numbers contained in this application. The applicant can also correct this information if it is inaccurate, incomplete or out-of-date. If the information is not provided, this agency may not be able to process the application and manage the tenancy.

Leonarder Collins Luxury Leasing complies with laws protecting your privacy. The information you provide to us will be collected and stored, but will not be sold to third parties. You may obtain a copy of Leonarder Collins Luxury Leasing's Privacy Policy by visiting our website leonardercollins.com.au.