



FORMAL NOTICE OF INTENTION TO VACATE

To Robinson Property

Method of Service:-

- HAND DELIVERED TO: 84 Glebe Road, The Junction NSW 2291
 MAILED TO: P O Box 296, The Junction NSW 2291
 BY FACSIMILE TO: 02 4902 7233

Date notice sent/delivered: _____

Address of premises: _____

I/We hereby give notice of our intention to vacate the premises on _____ (insert date)

I/We are moving because (please tick)

- Purchased own home Require a larger home Require a smaller home
 Relocating out of area Separation
 Other _____

My/Our forwarding address will be: _____

Email: _____

Phone: _____

From: _____ (tenant 1 name) _____ (signature)

_____ (tenant 2 name) _____ (signature)

_____ (tenant 3 name) _____ (signature)

PLEASE NOTE: All tenants should sign this form.

OFFICE USE ONLY

Date notice received: _____

Vacate Date Valid/Invalid? _____

REST actioned: _____