

SPACE TENANCY APPLICATION FORM

How Did You Find Out About This Property?	<input type="checkbox"/> Courier Mail	<input type="checkbox"/> Internet	<input type="checkbox"/> For Lease Board
	<input type="checkbox"/> Referral	<input type="checkbox"/> Local Agent	<input type="checkbox"/> E-mail
	<input type="checkbox"/> Other.....		
Rental Property	Address		
Tenancy Requirements	Commencement Date	Length of Tenancy	
Applicant's Full Name and Address	Name		
	Address		
Personal Details	Drivers Licence No.	Passport No.	
	Expiry Date	Expiry Date	
Current Rental Details	Current Rent \$	How long have you lived there?	
	Agent/Landlord	t (B)	
	Why are you leaving?		
Applicant's Contact Details	t (Home)	t (Work)	
	t (Mobile)	E-Mail	
Previous Rental Details	Address		
	Rent \$	How long did you live there?	
	Agent/Landlord	t (Business)	
	Why did you leave?		
Employment	Current Employer		
	Your Position	Contact Name	
	Length of employment	Full/Part time/Casual	t (Business)
Income Details	Nett Weekly Salary	IF INCOME IS BASED ON AUSTUDY/CENTRELINK BENEFITS YOU ARE REQUIRED TO PROVIDE COPIES OF RELEVANT STATEMENTS	
Student Details	University:	Year:	Course:
Occupancy Details	Total number of Occupants who will live in this property:	Pets <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Number of dependants (if any) :	Type:	
Emergency Contact Details	Name		
	Address	t (Work)	
Personal/Business References (not relatives)	Name	Occupation	t (Work)

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➤ I have inspected the subject property (internally) and I have decided that I wish to rent the property commencing on _____/_____/_____ for a period of _____ months.

➤ The rent at which I am applying for the property is \$_____ per week. The rental is within my financial capacity.

➤ I agree to pay the following monies at the time of signing the Tenancy Agreement and before the commencement of the Tenancy

Rent – 2 weeks \$_____

Bond – equal to 4 weeks \$_____

Total – equal to 6 weeks \$_____

Should the above monies not be paid prior to the commencement of the Tenancy, I acknowledge that I will not receive the keys to the subject property.

➤ I agree to pay the above monies and rent payments by “B-Pay” or cheque (personal, bank or money order).

➤ Should my application not be accepted, neither Space Property Agents nor the Lessor are required to disclose or provide any reason for the non acceptance

➤ Once I have been accepted for the rental property, I agree to pay 1 weeks rent of \$_____ which will be non-refundable should I decide not to proceed.

In accordance with the Privacy Act, I authorise your agency to disclose personal information provided by myself (as part of the tenancy application) to verify my identity, and to process and evaluate the application. If the application is successful, I understand the personal information collected may be used by your agency and disclosed to third parties (including the property owner, tradespeople, potential buyers of the property etc). I also understand that this information and other relevant personal information collected during the tenancy may be passed onto other property owners, tenancy reference databases and/or other agents in the future.

SIGNATURE: _____

DATE: _____

SIGNATURE: _____

DATE: _____