

Date * _____

Personal Details

Property you are applying to rent _____

Weekly rental amount: _____

Lease commencement date: _____ Lease term: _____

Last Name * _____

First Name * _____

Date of Birth * _____

Home Phone _____

Work Phone _____

Mobile Phone _____

Fax _____

Email Address _____

What is your current address? * _____

How long have you lived at your current address? _____

Why are you leaving this address? _____

Name of Agent or Landlord * _____

Landlord/Agents Phone * _____

Weekly rent paid _____

What was your previous address? * _____

How long did you live at your previous address? _____

Why did you leave this address? _____

Name of Agent or Landlord * _____

Landlord/Agents Phone * _____

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Rent paid previously _____

Was the bond refunded in full? _____

If not why? _____

Employment History

What is your occupation? * _____

Employer's name * _____

Employer's address * _____

Contact Name * _____

Phone * _____

Length of Employment _____

Please provide previous employment details if less than 3 years at current employer

Occupation _____

Employer's name _____

Phone _____

Length of Employment _____

Contacts/References

Please provide a contact in case of emergency

Name * _____

Phone * _____

Address * _____

Relationship to you * _____

Please provide two personal references (not related to you)

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Name _____

Phone _____

Relationship to you _____

Name _____

Phone _____

Relationship to you _____

Other Information

Car Registration _____

Driver Licence Number _____

Driver Licence State _____

Passport Number _____

Passport Country _____

Property Details

Rental Payments can only be paid fortnightly or calender month

How many people will occupy the property?

Adults _____ Children _____

Pets *

If so type? _____

Where did you find out about the property? * _____

Date you viewed property * _____

Any other comments _____

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For your application to be processed, you are required to provide photocopies of the following documents:

- 1. Photo Identification** - eg drivers licence or passport
- 2. Rental ledger or rent receipts** - showing a history of your rental payments
- 3. Account/Invoice with your current address** - eg phone/mobile, electricity, credit car, bank account, rates notice.
- 4. Evidence of income** - pay slip or letter from employer. If self employed a letter from your accountant or your last tax return.
- 5. References** - a written rental reference and any other written references. If you have sold your home provide copy of your rates notice or water bill and the sellings agent's details.

It is essential that each person who wishes to reside on the premises complete an application form in full

I _____
(applicant's name)

Of _____

Request that _____
(previous agent)

Provide goodyerDonnelley Real Estate a copy of my rental ledger in support of my residential tenancy application

For _____
(property applying for)

Terms & Conditions

I authorise that the above information may be used to carry out a credit check on me. I also agree that should I be in breach of any express or implied provision of the tenancy or any provision of the Residential Tenancies Act, that I will pay the Landlord's costs incurred in undertaking collection action to recover his/her losses. I also consent to a tenancy reference check being done on myself, with TRA.

I Agree to the Terms & Conditions above.

SIGNATURE _____

DATE: _____

Applications to be sent to :
goodyerDonnelley Real Estate
PO Box 846
WOOLLAHRA NSW 1350
Facsmilie: 9302 8899

Level 1, 109 Queen Street
Woollahra
gdrealestate.com.au

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