

# HOLDING FEE TO ACCOMPANY APPLICATION

Name(s) Of Applicant

Address Of Premises

## HOLDING FEE

The holding fee can only be accepted after the application for tenancy is approved.

The holding fee (not exceeding 1 week's rent) of \$ [REDACTED] keeps the premises off the market for the prospective tenant for 7 days (or longer by agreement).

In consideration of the above holding fee paid by the prospective tenant, that landlord's agent, SHEAD PROPERTY, acknowledges that:

- (i) The application for tenancy has been approved by the landlord, and
- (ii) The premises will, not be let during the above period, pending the making of the residential tenancy agreement.
- (iii) If the prospective tenant(s) decide not to enter into such agreement the landlord may retain the whole fee; and
- (iv) If a residential tenancy agreement is entered into, the holding fee is to be paid towards rent for the residential premises concerned
- (v) The whole of the fee will be refunded to the prospective tenant if:
  - (a) the entering into of the residential tenancy agreement is conditional on the landlord carrying out repairs or other work and the landlord does not carry out the repairs or other work during the specified period
  - (b) the landlord/landlord's agent have failed to disclose a material fact(s) or made misrepresentation(s) before entering into the residential tenancy agreement

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Landlord's agent  
Shead Property

Please email, fax or deliver completed forms to our office

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